

## **School Council Meeting #1 September 20, 2016**

Attendees: Lorraine, Stewart Hector, Jessica Rosebush, Rebecca Toth, Kate Greenaway, Markue Luk, Tim Roode, Wendy Naimark, Pauline Dobvich, Chris Beeds, Silvia Rebelo, Andrea Lacey, Carolina Schreble, Fernanda Rojas, Erick Martinez, Jennifer Carrillo, Penny Del Moral, Tansa Chattopadhyay, Nadia Breese, Shannon Groulx, Jean Scranton, Dora Chiu, Erin Sims, Lorna Fotiadou, Jeanie Calleja, Anika Juzda, Jodi Lastman, Stephanie Bonas, Jacqueline McGovern, Ann Curryer, Jill Childs, Myfanwy Marshall, Dale McIntosh, Jennifer Canham

Staff: Dan Taylor, Debbie Stockton, Margaret Gorham, Elena Monastyreva, Antra Brammanis, and Ms. Dizio

### **Introduction Jennifer Canham**

Minutes of June - moved by Kate Greenaway and seconded by Myfanwy Marshall. Passed.

#### Overview of the School Council:

School Council meetings are held once a month typically in the library. The Agenda is circulated before hand and anyone is welcome to add to the agenda. Generally, the Principal gives an update, each committee provides an update and discussions are had around topical issues. Several teachers usually join as well.

School Council is made up of lead committee members and then core sub committees and if you can't be on a committee then there are still lots of ways to get involved.

Always child care at the meetings and pizza for the children

Minutes circulated and posted on the website and put in the Bulldog Bulletin.

### **Principal Taylor's update**

See attached Update as Appendix A.

### **Communications**

**All sorts of ways to stay in touch:**

**[www.givinsshaw.com](http://www.givinsshaw.com)**

**[givinsshawcouncil@gmail.com](mailto:givinsshawcouncil@gmail.com)**

**Twitter [@givinsshaw](https://twitter.com/GivinsShaw) <https://twitter.com/GivinsShaw>**

Council sends out emails through mail chimp but you need to give your email to us if want to be on the list. [givinsshawcouncil@gmail.com](mailto:givinsshawcouncil@gmail.com). Probably get everything from the website, but may have reminders etc. Everyone who signed the attendance sheet tonight will be added to mail chimp.

Class parent reps - another form of communication. Not take away from communicating with the teacher directly about your child, but if there is a need for rally volunteers, passing along messages etc. See Appendix B for the list of Class Rep.

## Treasurer's Report

Michael Candeloro presented the financial update:

<b>Treasurer's Report</b>		<b>31-Jul-16</b>		
	<b>Inflows</b>	<b>Outflows</b>	<b>Net</b>	
<b>Events/Fundraising</b>				
Fall BBQ	541.00	896.87	(355.87)	
Wine raffle	1,700.00	-	1,700.00	
Pancake breakfast	1,458.93	480.32	978.61	
Clothing sale	488.00	-	488.00	
Coffee sale	2,168.00	1,335.01	832.99	
Cookie sale	1,589.00	900.00	689.00	
School holiday party	-	436.97	(436.97)	
Toonie Sale/Donations (Syrian Family)	2,163.00	2,163.00	-	
Eco Hop	3,018.20	16.95	3,001.25	
Bike Swap	65.00	-	65.00	
Parent Band Night	1,705.00	-	1,705.00	
Fun fair	30,892.52	10,070.16	20,822.36	
Miscellaneous	841.80	-	841.80	
Dundas West Fest	303.50	-	303.50	
Book sale	961.85	-	961.85	
Movie Night (Nutrition Committee)	1,184.00	1,184.00	-	
<b>Total</b>	<b>49,079.80</b>	<b>17,483.28</b>	<b>31,596.52</b>	
	<b>Budget</b>	<b>Actual YTD</b>	<b>Under (Over)</b>	
<b>Budgeted Expenses</b>				
Nutrition Committee	9,500.00	9,500.00	-	
Music/art/presentations	3,500.00	3,785.50	- 285.50	
Eco/outdoor space	1,000.00	319.63	680.37	
Classroom funds, Trips/Transportation, academic enrichment	11,200.00	9,480.30	1,719.70	
Music	1,000.00	410.60	589.40	
Library/French	2,000.00	1,918.36	81.64	
Sports / phys. Ed	2,000.00	2,012.37	- 12.37	
Graduation	500.00	476.18	23.82	
Technology Fund	5,000.00	4,800.00	200.00	
Council meetings, police checks, bank fees, staff gifts, and miscellaneous	2,000.00	2,654.80	- 654.80	
<b>Total</b>	<b>37,700.00</b>	<b>35,357.74</b>	<b>2,342.26</b>	
<b>Year to Date Summary</b>				
Opening balance August 1, 2015			53,478.56	
Prior fiscal payments/deposits			(3,013.35)	
Net funds raised (above)			31,596.52	
Council spending (above)			<u>(35,357.74)</u>	
<b>Cash position July 31, 2016</b>			<b><u>46,703.99</u></b>	

Budget/Financial Proposed Plan for school council 2016/17.

Anticipated need is about \$38,000 for the year. Discussion on proposed budget for 2016/1

Budget will be presented at the October School Council meeting for approval. Proposed budget is attached as Appendix C. Please review.

### **Academic Enrichment Committee**

#### **CALL FOR VOLUNTEERS!!!**

Looking for committee members to work on the Academic Enrichment fund distribution. Chair is needed - main role of chair to coordinate with school council and to coordinate the meetings. Purpose of fund is for events/programs that can be brought into the school like scientist in the classroom, robotic programs, artists, etc that would offer programs for more than one class.

### **Sports Committee**

Headed up by Dave Cappelli

Cross Country is being run by Dave – THANK YOU

Slo pitch is going on right now (Grade 4-6). Boys baseball team has been selected.

If you are interested in coaching any sports this year, let Ms. Grasman know.

Go to [www.givinsshaw.com](http://www.givinsshaw.com) and you can find an overview of sports teams at GS.

Most teams are grade 4-6. Cross Country team is for grade one – grade 6. Track and Field starts at Grade 2.

### **Nutrition Committee**

Healthy snack in the morning. Penny is outgoing chair. Dora Chiu is new chair. First meeting will be soon. If interested in joining the committee, go to [www.givinsshaw.com](http://www.givinsshaw.com) and look for the nutrition committee page (information on the committee set out there). Usually meet once a month (1 to 1.5 hours either after drop off or after school).

Morning Snack: Must provide a fruit or vegetable, a grain and a dairy. If there are any concerns about the snacks, or special requests, please contact us or pop head in and let Alex know (she works in the kitchen in the mornings).

Funding: Some funding that comes from the City, but cover all the costs (about \$0.39/student). School Council provided some money last year and fundraising was done (movie night and a GS cookbook). This year there is a plan for another cookbook, with more recipes from local chefs.

### **Eco Committee**

Donna Diakun - co chaired the committee last year. Chair this year has not been decided (contact Donna if you are interested in joining the committee or being Chair).

Overview of committee: Various events through the year - clothing in the spring, book sale in June last year, Eco Hop in spring, spring mulch clean up/bike swap day.

In the past, a number of green initiatives were done through application for grants. This year, there is a plan to put plaques on the plants and trees that have been planted over the years to help the kids understand what they are. We will have to do some fundraising for that.

Meeting is upcoming. All are welcome to come!

### **Technology Committee**

The School Council Committee is made up of Vivian Rossteuscher (works with Apple Canada), Garth Nichols (works with technology in education), Bretton Fosbrook, Mark Zims (works at MARS). This Committee is an advisory committee to the School's technology committee (made up of teachers and Dan Taylor). This committee has yet to meet this year but will be regrouping.

Mr. Taylor advised that the teachers have put together a technology plan, and an implementation plan. There is work being done with Apple Canada which will help set a base line on where needs are with resources and teachers abilities. Apple is presenting its report on this base line to teachers October 4th. It was noted that the people from Apple Canada are educators themselves. The Principal will bring forward the plan for the October School Council meeting.

The school already has two Apple TVs in Ms. Stockton and Mr. Smith's rooms. Idea is to have it in every class in the school. May take years to get there, but it is starting.

### **Transition Committee**

Proposed new Committee to look at potential issues with Grade 6 leaving GS after this year.

The committee could look at two separate areas (or both):

what events will be happening or should be happening for Grade 5 that in the past would have been in the Grade 6 year (for example graduation),

Transition to Grade 6 - what is AGM plan to transition our Grade 5s into existing Grade 6 classes; what options are available for Grade 6. Email Council if you would like to join this group.

### **Fall 2016 Events**

September 28 - curriculum night and family bbq. 6:30-7:30 class tours. Children do come but parents need to watch the kids. .

#### **Other events**

A calendar will be established once the other committees start meeting,

For future school events, if there is interest in having open-mic, parent volunteers would be needed to run it: need to set up equipment, put up a sign up sheet, and oversee it. If interested, email the School Council at [givinsshawcouncil@gmail.com](mailto:givinsshawcouncil@gmail.com).

### **School Council Positions**

Co - chairs - Dale McIntosh will continue again this year. Rebecca Toth volunteer and was elected to the second co-chair position (motion by Jennifer Canham and seconded by Jodi Lastman).

Treasurer - Michael Candeloro

Secretary - Myfanwy Marshall

If anyone is interested in joining the Council, please contact [givinsshawcouncil@gmail.com](mailto:givinsshawcouncil@gmail.com)

### **Council Meeting Dates**

October 17<sup>th</sup> – confirmed, November date to be confirmed.

## **CALL OUT FOR VOLUNTEERS:**

### Reading Program

Reading program with jk/sk, grades 1 and 2. Need parent volunteers - any time that can be given during the school year. There will be something sent home about it. Require a police check (\$15 - School Council will cover if parent doesn't want to) Contact: XXX

### Academic Enrichment Committee

Looking for parent volunteers who want to work with teachers to develop a list of what activities/education experiences could be brought into the school (like scientist in the classroom, authors, artist etc). Could be school wide or for specific classroom

### Transition Committee

For parents of kids in Grade 5 - to discuss current year and the transition to Grade 6. This is an informal committee and work would be determined by the parents interested in participating.

To get involved in any of the above, if there is an area or event you would like to be involved in, or if you would like to have your name on a list as a potential volunteer for "done in a day" type events (volunteering only for one date/time), please contact the School Council - [givinshawcouncil@gmail.com](mailto:givinshawcouncil@gmail.com).

## Appendix A

### Principal's Notes:

Thank you for the welcome to your neighbourhood and to the School Council for organizing the three coffee morning gatherings in the past week.

Off to a great start to the year – no reorganization – approximately 20 students under projection but that is spread out across the grades – we are expecting more when some of the local construction is completed which is supposed to be within a few months

New staff for the year, other than me,

- Adam Smith teaching Grade 1 / 2
- Selane Codrington – music
- Caroline Garcia – Kindergarten
- Daniel Salerno – Grade 5 / 6
- Rachael Chang returning from a maternity leave
- Kim Parrish – Special Needs Assistant (SNA)
- Krisztina Astilean – Early Childhood Educator (ECE)
- Daniel Zerihun – Caretaker -- we hope for a long time
- Farida Yasmin – temporary ECE in Rm. 6
- Ms. Choi – temporary Educational Assistant (EA) in the HSP class in the morning
- Superintendent – Mike Gallagher

Since arriving at Givins/Shaw at the end of June, I have met several times and had ongoing conversations with our School Council chairs and have come to really value their advice on matters of school improvement and community inclusion.

First thing to be examined was our forms of communication – web site, twitter account, email tree, blogs, hard copies, etc. – In August, Dale and 8 teachers met with the main person at the TDSB in my office regarding website design and we continue to monitor the content for ways to improve – more staff have links or are exploring the idea – School Council has secured ownership of the

[www.givinsshaw.com](http://www.givinsshaw.com) site name which will redirect anyone to our school's TDSB site. We have secured the site for the next 10 years.

Now that we have secured the website name, we are exploring marketing options with the TDSB and looking at everything from signage to bulletin board backdrops to banners.

Technology plan. Each meeting with the council executive or with the staff has inevitably come back to the need to increase our inventory, fluency, and acumen with regards to the use of technology with our students. We think the initial plan we have formed with the staff, TDSB advisors, representatives from Apple, and the council executive, will provide a great foundation and increased dexterity of pedagogical styles for Givins/Shaw.

Givins / Shaw going K – 5 after the 2016/17 school year

The process to change the grade range at Givins/Shaw to a K – 5 model was concluded in full last year and approved by the TDSB.

Focus on safety to start the year. Since the start of the school year, the staff has had training on diabetes protocol, Sabrina's Law, Asthma awareness, Abuse and Neglect protocol, and facility safety.

What's Next?

Athletics are up and running – cross country, boys and girls slo-pitch

Many groups have permitted our school for different functions – volleyball, chess , international languages

Many clubs will likely to be starting later in the fall

We will continue to post information about Givins/Shaw events on the school's site.

Being allergy aware – teachers are asking for non-food ways to honour birthdays due to concerns around potential food allergies – we continue to place an emphasis on cleanliness before and after eating—

Grade 3 Gifted screening – it will be next week (Sept. 26 – 30) in three half hour sessions

## Appendix B

### **CLASS PARENT REPRESENTATIVES (School Council Liaisons)**

The Class Parent Representative is a liaison between the School Council, the parents and guardians of class students, and the classroom teacher. Their role is to support and promote communication between these groups, and aid in building community both within the classroom families, and in the greater school community.

Teachers will continue to communicate with you the way they always have. This added layer is just another way to strengthen the Givins/Shaw community by adding a personal touch.

In order for the Class Representative to obtain a full email list they will need your email address. Please see the list below and email your rep and your child's name so they can check it off against the class list.

As always, if any parents have concerns about the teachers, classroom, curriculum or other students this should be addressed directly with the teacher or the Principal, Dan Taylor.

ROOM	GRADE	TEACHER	REP	EMAIL
1	K	Trevor Lightbody	Kathy Mile	<a href="mailto:kathymile@hotmail.com">kathymile@hotmail.com</a>
2	K	Caroline Garcia	Jessica Rosebush	<a href="mailto:jessica_rosebush@yahoo.com">jessica_rosebush@yahoo.com</a>
6	K	Rachel Chang	Rebecca Toth	<a href="mailto:rrjtoth@gmail.com">rrjtoth@gmail.com</a>
7	K	Kim MacIntyre	Shannon Groulx	<a href="mailto:mcneill1@live.ca">mcneill1@live.ca</a>
10	1	Jessica Halton	Shannon Groulx	<a href="mailto:mcneill1@live.ca">mcneill1@live.ca</a>
15	1/2	Margaret Gorham	Myfanwy Marshall	<a href="mailto:myfanwy.marshall@gmail.com">myfanwy.marshall@gmail.com</a>
12	1/2	Martin Franklin	Ann Curryer	<a href="mailto:curryer@rogers.com">curryer@rogers.com</a>
5	1/2	Adam Smith	Nadia Breese	<a href="mailto:nadia.breese@sheridancollege.ca">nadia.breese@sheridancollege.ca</a>
9	2/3	Alice Huynh	Shannon Groulx	<a href="mailto:mcneill1@live.ca">mcneill1@live.ca</a>
11	3	Sandra Di Zio	Irem Lutz	<a href="mailto:iremlutz@hotmail.com">iremlutz@hotmail.com</a>
17	3	Antra Brammanis	Dale McIntosh	<a href="mailto:Dale_mcintosh@sympatico.ca">Dale_mcintosh@sympatico.ca</a>
8	4	Marsha Metter	Ann Curryer	<a href="mailto:curryer@rogers.com">curryer@rogers.com</a>
16	4/5	Debbie Stockton	Jennifer Canham	<a href="mailto:jennifer.canham@yahoo.com">jennifer.canham@yahoo.com</a>
4	4/5	Mary Jane Miller		
13	5/6	Daniel Salerno	Heather Shaw	<a href="mailto:heather@pilo.ca">heather@pilo.ca</a>


\*as of October



## Appendix C

<b>Projected Revenue</b>	
Pancake Breakfasts	\$1000.00
Coffee / Cookie Dough Sales	\$1500.00
Clothing / Book Sales	\$1000.00
Wine Raffle(s)	\$1500.00
Eco Hop / Bike Swap	\$2000.00
Fun Fair	\$20,000.00
Parent Band Night	\$1500.00
Miscellaneous (Dundas West Fest)	\$1000.00
Total	<b>\$29,500</b>
<i>Bring forward balance from 2015 - 2016</i>	\$46,0000

**Proposed Budget 2016 – 2017**

Area	Possible Use of Funds	Allocation
Academic Enrichment 	<ul style="list-style-type: none"> <li><input type="checkbox"/> Visiting authors</li> <li><input type="checkbox"/> Visiting artists/athletes/performers</li> <li><input type="checkbox"/> Visiting scientists</li> <li><input type="checkbox"/> Visiting Presentations (e.g., musical group, anti-bullying, etc)</li> <li><input type="checkbox"/> Classroom / School wide workshops (eg. Logics Academy)</li> </ul> *Teacher/Parent committee to convene	\$7,000.00
Classroom Funds	<ul style="list-style-type: none"> <li><input type="checkbox"/> Focused more on “grade” initiatives / field trips with the direction that these funds should go towards buses if possible/needed and if not then towards a class specific trip/initiative.</li> </ul> *Funds can be requested by emailing Council	\$5000.00 (approx \$300 per class/ \$15 per person)
Sports/Recess Equipment	<ul style="list-style-type: none"> <li><input type="checkbox"/> Updating recess and sports equipment</li> </ul>	\$1000.00
Technology	Suggestions (technology plan to be presented) <ul style="list-style-type: none"> <li><input type="checkbox"/> Ipads</li> <li><input type="checkbox"/> Interactive whiteboards/laptops for three classrooms and Library (4) (approx \$4000 each)</li> <li><input type="checkbox"/> Document cameras</li> <li><input type="checkbox"/> Laptops/Cart</li> <li><input type="checkbox"/> Wireless Printer</li> </ul>	\$20,000
Eco / Outdoor Space	<ul style="list-style-type: none"> <li><input type="checkbox"/> Plants, trees, mulch, fencing</li> <li><input type="checkbox"/> Additional scooter and bicycle racks?</li> </ul>	\$500.00
Music	<ul style="list-style-type: none"> <li><input type="checkbox"/> Equipment upgrades</li> </ul>	\$500.00
Library	<ul style="list-style-type: none"> <li><input type="checkbox"/> Festival of Trees tickets / transportation</li> </ul>	\$1000.00
Graduation	<ul style="list-style-type: none"> <li><input type="checkbox"/> Supplement / reimburse parents if required for decorations, yearbook, cake</li> </ul> *Note for 2016 – 2017 there will be two celebrations possibly (Grade 5 and Grade 6)	\$500.00
Communications	<ul style="list-style-type: none"> <li><input type="checkbox"/> URL domain name</li> </ul>	\$200.00

Council	<input type="checkbox"/> Council meetings <input type="checkbox"/> Teacher appreciation lunch <input type="checkbox"/> School Council hosted events (eg. Morning Meet ups, candy canes at the Holiday party) <input type="checkbox"/> Police checks <input type="checkbox"/> Bank fees *Note that the school budget will cover the cost of childcare for meetings and the permit for the Fun Fair	\$3000.00
Nutrition	<input type="checkbox"/> To support the Nutrition program / budget	TBC
Total		<b>\$38,700</b>

Not included at this time are funds to support re-decorating / renovations in the library